Job Description: Intramural Sports Official

Team Members Responsibility:

▪ Take Pride in being a Student Employee in the IM-Rec Sports Department.
▪ Establish a positive rapport and relationship with Student and Departmental Staff, Members and Guest of the Facility.
▪ Promote Exceptional Customer Service to create a positive environment for members and guests.
▪ Take Initiative, be proactive, and be confident in decision making.
▪ Be proactive and prepared to respond to all emergency situations and follow procedure/protocol for pre and post Incident/Accident.
▪ Maintain a Standard of Excellence in professionalism and cleanliness.
▪ Serve as a key link between Members and Full-Time Staff by the enforcement of policies and procedures as set forth by the department.

Area Specific Responsibilities:

▪ Assist with venue set-up and take-down
▪ Assist in the signing-up of Intramural teams and verification of their eligibility
▪ Assist in examining facility for safety hazards
▪ Officiate Intramural contests and enforce the rules as judiciously as possible
▪ Oversee the Intramural contest and ensure participation takes place in a safe manner
▪ Report necessary accounts of major/technical fouls, yellow cards, etc.
▪ Assist in completing required scoresheets or daily reports
▪ Assist in storing any equipment at the conclusion of the day's/night's activities
▪ Assist in securing the facility at the conclusion of the Intramural activity

Requirements/Qualifications:

▪ All Intramural Officials must be currently enrolled students at the University of Virginia
▪ Work a minimum of 5 hours per week
▪ Wear appropriate uniform and assigned official’s jersey while on duty
▪ Attend all mandatory trainings and meetings for all sports you intend to officiate
▪ Good interpersonal skills and the ability to relate with peers

Expressed Benefits:

▪ Gain Work Experience
▪ Earn Money ($9.75/hour)
▪ Have schedule flexibility and convenience of working on Grounds.
▪ Acquire general work skills that will be useful to you after graduation.

Direct Supervisor:

Shane Ferrara, Assistant Director of Intramural & Club Sports